

Inventory & Billing Report

1.Transaction > Historical Records > List Historical Price

#Check Billing with correct Tax Code and Gst Calculation By Daily or Weekly
 #Gst Calculate Item by Item, the Gst billing total also sum up by Item.

| LIST HISTORICAL TRANSACTION WITH GST DETAIL | | | | | | | |
|---|---|--------------------------------------|----------|------|----------|---------|--------------|
| YOUR COMPANY NAME | | | | | | | PAGE : 1 |
| | | | | | | | 17/05/2015 |
| ITEM NO | GOODS & SERVICE SUPPLY | QTY | U-PRICE | DISC | AMOUNT | GST AMT | TTL GST |
| 3000/C01 17/05/2016 | CUST OMER (M) SDN BHD INV 60000005 | Exclusive Sales @ RM100 | | | | | Exclusive |
| #TRANS | TRANSPORT CHARGES | 1 | 100.0000 | | 100.00 | 6.00 | 106.00 SR |
| | | | | | 100.00 | 6.00 | 106.00 |
| 3000/C01 17/05/2016 | CUST OMER (M) SDN BHD INV 60000006 | Inclusive Sales @ RM100 | | | | | Inclusive |
| #TRANS | TRANSPORT CHARGES | 1 | 100.0000 | | 94.34 | 5.66 | 100.00 SR |
| | | | | | 94.34 | 5.66 | 100.00 |
| 3000/C01 17/05/2016 | CUST OMER (M) SDN BHD INV 60000007 | Exclusive Sales @ RM94.34 | | | | | Exclusive |
| #TRANS | TRANSPORT CHARGES | 1 | 94.3400 | | 94.34 | 5.66 | 100.00 SR |
| | | | | | 94.34 | 5.66 | 100.00 |
| 3000/C02 17/05/2016 | OVERSEA CUST OMER SDN BHD INV 60000008 | Wrong Tax Code for Oversea | | | | | Exclusive |
| CK001 | CHOPPED CHICKEN - CHICKEN WIND | 1000 | 18.9000 | | 5,000.00 | - | 5,000.00 ZRF |
| CK002 | CHOPPED CHICKEN - DRUMS TICK | 1000 | 18.9000 | | 5,000.00 | - | 5,000.00 ZRL |
| CK009 | CHICKEN CHOP FROZEN | 1000 | 30.2400 | | 8,000.00 | - | 8,000.00 ZRF |
| | | | | | 18000.00 | 0.00 | 18000.00 |
| 3000/C01 17/05/2016 | CUST OMER (M) SDN BHD INV 60000009 | Wrong & Missing Tax Code for Oversea | | | | | Exclusive |
| @MISC | MISCELLIOUS ITEM | 5 | 5.0000 | | 25.00 | 1.50 | 26.50 SR |
| @MISC | MISCELLIOUS ITEM | 6 | 6.0000 | | 36.00 | - | 36.00 ZR |
| @MISC | MISCELLIOUS ITEM | 7 | 7.0000 | | 49.00 | - | 49.00 |
| @MISC | MISCELLIOUS ITEM | 8 | 8.0000 | | 64.00 | 3.84 | 67.84 SR |
| @MISC | MISCELLIOUS ITEM | 9 | 9.0000 | | 81.00 | 4.86 | 85.86 SR |
| | | | | | 255.00 | 10.20 | 265.20 |

2.Periodic > Post to Account

#Check Posting Before Export
 #Please Backup for both Module (Account & Inventory) before Posting

| PREVIEW BEFORE EXPORT | | | | | | | | | | |
|---|----------|----------|----------------|----------|----------|-----|-------|------|------------|------|
| YOUR COMPANY NAME | | | | | | | | | PAGE : 1 | |
| | | | | | | | | | 17/05/2015 | |
| DATE | TYP REF. | ACCNO | DESP. | DEBIT | CREDIT | T.C | MAJOR | PROJ | JOB | PD |
| 17/05/2016 | I | 60000005 | 5000/000 SALES | 0.00 | 100.00 | SR | 12345 | | | 17 |
| 17/05/2016 | I | 60000005 | 4800/020 SALES | 0.00 | 6.00 | SR | 12345 | | | 17 |
| 17/05/2016 | I | 60000005 | 3000/C01 SALES | 106.00 | 0.00 | | | | | 17 |
| 17/05/2016 | I | 60000006 | 5000/100 SALES | 0.00 | 94.34 | SR | | | | 17 * |
| 17/05/2016 | I | 60000006 | 4800/020 SALES | 0.00 | 5.66 | SR | | | | 17 |
| 17/05/2016 | I | 60000006 | 3000/C01 SALES | 100.00 | 0.00 | | | | | 17 |
| 17/05/2016 | I | 60000007 | 5000/000 SALES | 0.00 | 94.34 | SR | 12345 | | | 17 |
| 17/05/2016 | I | 60000007 | 4800/020 SALES | 0.00 | 5.66 | SR | 12345 | | | 17 |
| 17/05/2016 | I | 60000007 | 3000/C01 SALES | 100.00 | 0.00 | | | | | 17 |
| 17/05/2016 | I | 60000008 | 5000/000 SALES | 0.00 | 49149.00 | ZRE | 12345 | | | 17 |
| 17/05/2016 | I | 60000008 | 5000/000 SALES | 0.00 | 18900.00 | ZRL | 12345 | | | 17 |
| 17/05/2016 | I | 60000008 | 3000/C02 SALES | 68040.00 | 0.00 | | | | | 17 |
| 17/05/2016 | I | 60000009 | 5000/000 SALES | 0.00 | 170.00 | SR | 12345 | | | 17 |
| 17/05/2016 | I | 60000009 | 4800/020 SALES | 0.00 | 10.20 | SR | 12345 | | | 17 |
| 17/05/2016 | I | 60000009 | 5000/000 SALES | 0.00 | 36.00 | ZR | 12345 | | | 17 |
| 17/05/2016 | I | 60000009 | 5000/000 SALES | 0.00 | 49.00 | | 12345 | | | 17 |
| 17/05/2016 | I | 60000009 | 3000/C01 SALES | 265.20 | 0.00 | | | | | 17 |
| Posting to Account now are not Balance | | | | 68611.20 | 68620.20 | | | | | |
| Total Record will be Posted is : | | | | 17 | | | | | | |

One Batch Limited to 9000 Record

Accounting Report

1.General > Print Chart of Accounts

#Listing your Chart of Accounts with Tax Code

CHART OF ACCOUNT

17/05/2015
PAGE : 1

SAGE STATIONERY SDN BHD

| ACC.NO. | A/C DESCRIPTION | ACC TYPE - DESCRIPTION | SA | TAXCODE | DEPT. |
|----------|------------------|------------------------|----|---------|-------|
| 9000/E01 | ENTERTAINMENT | M - EXPENSES | | | |
| 9000/G01 | GENERAL EXPENSE | M - EXPENSES | | BL | |
| 9000/P02 | PARKING | M - EXPENSES | | TX | |
| 9000/U01 | UPKEEP OF OFFICE | M - EXPENSES | | TX | |
| 9801/000 | GST Expenses | M - EXPENSES | PT | | |
| 9P01/000 | PETROL | M - EXPENSES | | ZP | |

2.Transactions > Print Batch Of Transactions

#Checking Individual Transaction Tax Code & Major

#Major only show in Output Tax Ledger for Gst03 Part C 19

TRANSACTIONS BATCH LISTING

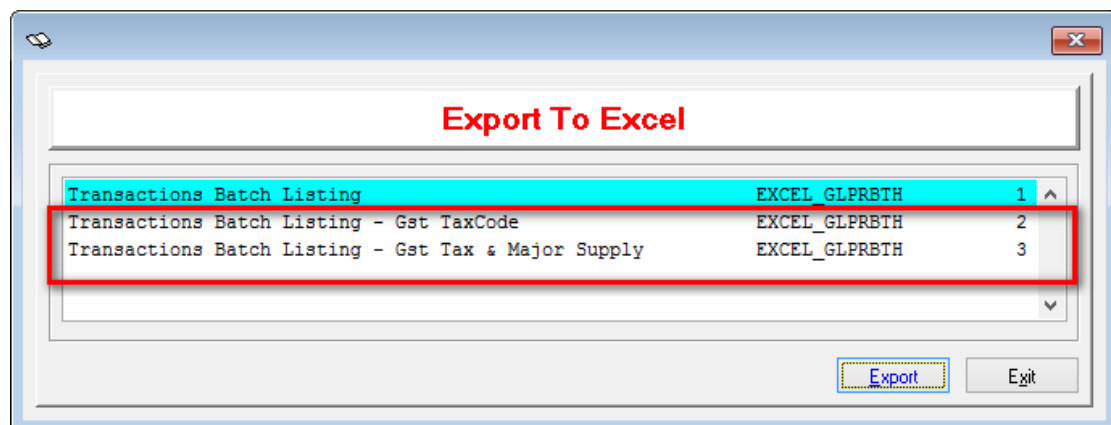
PIN: 0
17/05/2015
PAGE : 1

BATCH TITLE : SALES - JAN 2015

BATCH NO. : 1
SAGE STATIONERY SDN BHD

| P TRN | DATE | TC | ACC.NO. A/C DESCRIPTION | MAJOR | REF. | DESCRIPTION | DEBIT | CRE DIT |
|-----------------------|------------|-----|-------------------------------|---------|----------|---------------------------------|------------------|----------|
| 1 16 | 02/01/2015 | SR | 3000/C01 CUSTOMER (M) SDN BHD | | | INV 132434 SALES | 1.06 | |
| 1 17 | 02/01/2015 | SR | 5000/000 SALES | | | INV 132434 CUSTOMER (M) SDN BHD | | 1.00 |
| 1 18 | 02/01/2015 | SR | 4800/020 GST Output Tax | (Blank) | | INV 132434 CUSTOMER (M) SDN BHD | | 0.06 |
| 1 4 | 16/01/2015 | SR | 5000/000 SALES | | 00000003 | CUSTOMER SDN BHD | | 450.00 |
| 1 5 | 16/01/2015 | SR | 4800/020 GST Output Tax | 12345 | 00000003 | CUSTOMER SDN BHD | | 27.00 |
| 1 6 | 16/01/2015 | SR | 5000/000 SALES | | 00000003 | CUSTOMER SDN BHD | | 900.00 |
| 1 7 | 16/01/2015 | SR | 4800/020 GST Output Tax | 12345 | 00000003 | CUSTOMER SDN BHD | | 54.00 |
| 1 8 | 16/01/2015 | SR | 5000/000 SALES | | 00000003 | CUSTOMER SDN BHD | | 1,320.00 |
| 1 9 | 16/01/2015 | SR | 4800/020 GST Output Tax | 12345 | 00000003 | CUSTOMER SDN BHD | | 79.20 |
| 1 10 | 16/01/2015 | SR | 5000/000 SALES | | 00000003 | CUSTOMER SDN BHD | | 200.00 |
| 1 11 | 16/01/2015 | SR | 4800/020 GST Output Tax | 12345 | 00000003 | CUSTOMER SDN BHD | | 12.00 |
| 1 12 | 16/01/2015 | | 3000/C01 CUSTOMER (M) SDN BHD | | 00000003 | SALES | 3,042.20 | |
| 1 1 | 26/01/2015 | SR | 5000/000 SALES | | 00000001 | CUSTOMER SDN BHD | | 5,000.00 |
| 1 2 | 26/01/2015 | SR | 4800/020 GST Output Tax | 12345 | 00000001 | CUSTOMER SDN BHD | | 300.00 |
| 1 3 | 26/01/2015 | | 3000/C01 CUSTOMER (M) SDN BHD | | 00000001 | SALES | 5,300.00 | |
| 1 13 | 26/01/2015 | ZRL | 5000/000 SALES | | 00000004 | CUSTOMER SDN BHD | | 1,000.00 |
| 1 14 | 26/01/2015 | ZRL | 5000/000 SALES | | 00000004 | CUSTOMER SDN BHD | | 990.00 |
| 1 15 | 26/01/2015 | | 3000/C01 CUSTOMER (M) SDN BHD | | 00000004 | SALES | 1,990.00 | |
| TOTAL DEBIT : | | | | | | | 10,333.26 | |
| TOTAL CREDIT : | | | | | | | 10,333.26 | |

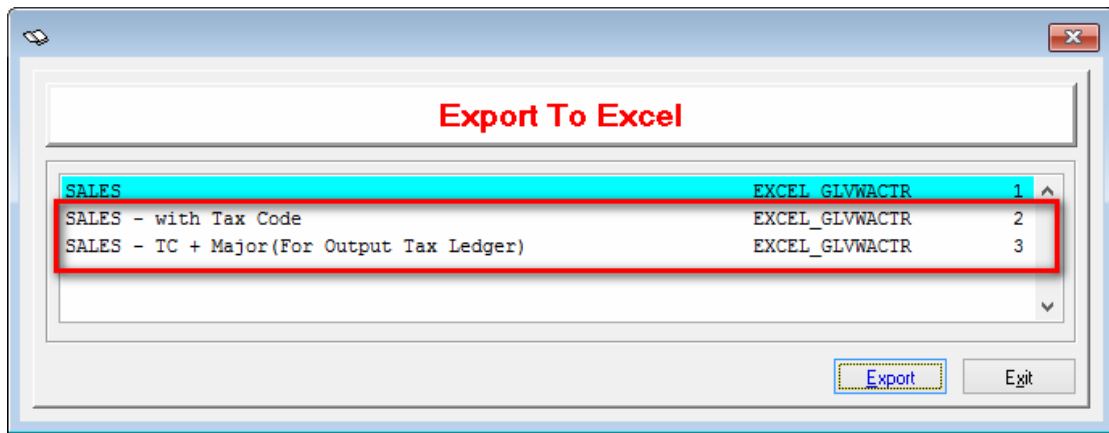
#Send to Excel



3.Reports > View Ledger

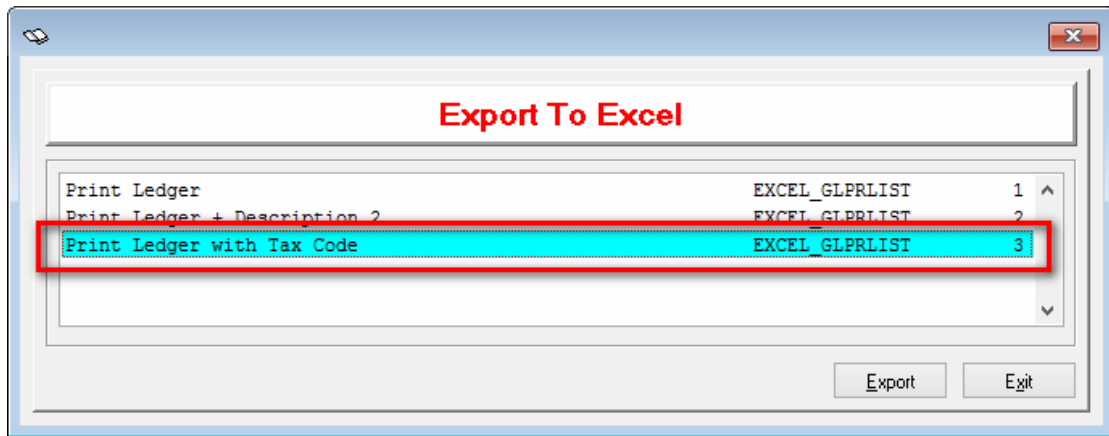
#Checking Individual Ledger Tax Code & Major

#Major only show in Output Tax Ledger for Gst03 Part C 19



4.Reports > Print Ledger

#Checking All Ledger Tax Code



Example of Excel Export

| Print Ledger with Tax Code | | | | | | | |
|---|-------|------------|----------------------|-------|----------|-------------|---------|
| Date : 18/05/2025 | | | | | | | |
| SAGE STATIONERY SDN BHD | | | | | | | |
| Date | Batch | Ref.No.(1) | Disp. | Debit | Credit | Balance | TaxCode |
| Account No. :4800/010:GST Input Tax | | | | | | | |
| | | | | | | 701.32 | |
| | | | | 0.00 | 0.00 | | |
| Date | Batch | Ref.No.(1) | Disp. | Debit | Credit | Balance | TaxCode |
| Account No. :4800/020:GST Output Tax | | | | | | | |
| | | | | | | -6,753.43 | |
| 05/05/2025 | 25 | inv 234523 | CUSTOMER (M) SDN BHD | | 60.00 | -6,813.43 | SR |
| 05/05/2025 | 31 | INV32545 | SALES | | 60.00 | -6,873.43 | SR |
| 06/05/2025 | 31 | INV 234567 | SALES BBB | | 6.00 | -6,879.43 | SR |
| | | | | 0.00 | 126.00 | | |
| Date | Batch | Ref.No.(1) | Disp. | Debit | Credit | Balance | TaxCode |
| Account No. :5000/000:SALES | | | | | | | |
| | | | | | | -211,415.00 | |
| 05/05/2025 | 25 | inv 234523 | CUSTOMER (M) SDN BHD | | 1,000.00 | -212,415.00 | SR |
| 05/05/2025 | 31 | INV32545 | SALES | | 1,000.00 | -213,415.00 | SR |
| 06/05/2025 | 31 | INV 234567 | SALES CCC | | 100.00 | -213,515.00 | SR |
| | | | | 0.00 | 2,100.00 | | |

5.Reports > Goods & Service Tax Report > Malaysia Gst > Goods & Service Tax report
 #Checking Tax Code Entry

GOODS AND SERVICE TAX REPORT

PERIOD: 1 TO 5

SAGE STATIONERY SDN BHD

PRINTED ON: 18/05/2015

TRANSACTION TYPE :

PAGE : 1

| DATE | ACCNO | REF. | COMPANY | Gst 03 | Taxable | Gst Chargable |
|---|----------|------------|---|--------|------------|---------------|
| <u>ES Exempt supplies under GST. Refer to Tax Budget Speech Appendix A1 and A2</u> | | | | | | Supply 0 % |
| 01/04/2015 | 5000/000 | 00000006 | SALES | | 99.00 | 0.00 |
| | | | Gst Tax Return (Gst03 Field) - 12 | 12 | 99.00 | 0.00 |
| <u>NR Purchase from non GST-registered supplier with no GST incurred</u> | | | | | | Purchase 0 % |
| 29/04/2015 | 9000/U01 | b | b | | 100.00 | 0.00 |
| | | | Gst Tax Return (Gst03 Field) - Not Applicable | | 100.00 | 0.00 |
| <u>SR Standard-rated supplies with GST charged</u> | | | | | | Supply 6 % |
| 01/04/2015 | 5000/000 | 00000006 | SALES | | 98,900.00 | 5,934.00 |
| 04/04/2015 | 5000/000 | | CUSTOMER (M) SDN BHD | | 1.00 | 0.06 |
| 20/04/2015 | 5000/000 | INV5652342 | CUSTOMER SDN BHD | | 1,111.00 | 60.00 |
| 22/04/2015 | 3900/888 | 00000006 | CUSTOMER SDN BHD | | 1,000.00 | 60.00 |
| 22/04/2015 | 3900/888 | 00000007 | CUSTOMER SDN BHD | | 1,000.00 | 60.00 |
| | | | Gst Tax Return (Gst03 Field) - 5a, 5b | 5a | 102,012.00 | 5b 6,114.06 |
| <u>TX Purchases with GST incurred at 6% and directly attributable to taxable supplies</u> | | | | | | Purchase 6 % |
| 21/04/2015 | 9000/P02 | R | QWER | | 100.00 | 6.00 |
| | | | Gst Tax Return (Gst03 Field) - 6a, 6b | 6a | 100.00 | 6b 6.00 |
| <u>TX-E 43 GST incurred directly attributable to incidental exempt supplies</u> | | | | | | Purchase 6 % |
| 29/04/2015 | 9000/U01 | a | a | | 1,000.00 | 60.00 |
| | | | Gst Tax Return (Gst03 Field) - 6a, 6b | 6a | 1,000.00 | 6b 60.00 |